

SEEKING BOARD MEMBERS



CORSICA RIVER MENTAL HEALTH SERVICES



About CRMHS

Corsica River Mental Health Services (CRMHS) provides Outpatient Mental Health, Substance Use Disorder, Mobile Treatment, Targeted Case Management & Homeless Outreach Services to residents of Caroline, Dorchester, Kent, Talbot and Queen Anne's counties. CRMHS is a subsidiary of Crossroads Community, Inc.



Our Mission

Our mission is to provide caring, effective, and highly accessible psychiatric treatment and therapy.



Our Vision

Our vision is that all persons served will realize their inherent resiliency to successfully cope with life's challenges.



Our Values

We value performing as a client-centered, solution-focused, outcome-oriented team.

Board Commitment Information

Serving Caroline, Dorchester, Kent, Talbot and Queen Anne's counties, Corsica River Mental Health Service's Board of Directors makes an effort to reflect the demographics of the counties we serve, and include people who are receiving - or have received - mental health services, who are family members of persons who have received mental health services, or are a member of a mental health advocacy group. All Board members are elected for a three-year term and may serve two consecutive terms.



All Board members are asked to donate, within their means, on an annual basis.



There are three Board Officers: President, Secretary and Treasurer. These positions are elected annually. A Director may serve two consecutive terms in an Officer position.



The Board meets in Centreville the 4th Tuesday of every other month, January thru November, from 5:00 to 6:00 PM. Attendance may be in-person or virtual.

Over the Course of the Fiscal Year, July 1 - June 30, the Board Reviews and Acts on:

- FY budget, quarterly Financial Reports and Annual Audit Report
- Clinic Operations
- Board and Agency Outcomes related to the Strategic Plan
- Board Performance Evaluation
- Executive Director Performance Evaluation
- Periodic reviews related to the Commission on Accreditation of Rehabilitation Facilities (CARF), e.g., review agency Mission, Vision and Values
- A joint meeting with the Board of Crossroads Community occurs twice a year in January and August

Please contact Holly Ireland, LCSW-C, Executive Director at irelandh@ccinonline.com for more information about joining the Corsica River Mental Health Services Board. Additional information can be found on the website - www.crmhsinc.com.



CRMHS BOARD OF DIRECTORS

THE BOARD IS RESPONSIBLE FOR

- Determining how the organization carries out its mission through long and short range planning and review.
- Adopting an annual budget and providing fiscal oversight.
- Recruiting, orienting, and developing board members.
- Evaluating its performance and the overall performance of the organization in achieving its mission.
- Establishing policies for the effective management of the organization.

RESPONSIBILITIES OF DIRECTORS

- Understanding and promoting the organization's mission.
- Being familiar with the organization's services and operations.
- Assisting in membership development.
- Advocating on behalf of the organization.
- Helping to educate the community.
- Reviewing board meeting materials before the meeting.
- Reviewing the organizations' Form 990 before its submission to the IRS.
- Identifying any potential conflicts of interest.

APPROXIMATE TIME DEMANDS

- Attend and actively participate in the four quarterly board meetings, which take place 5:00 p.m. - 6:00 p.m. on the 4th Tuesday of July, October, January, April, and July.
- Attend and actively participate in the annual meeting in July, as well as the January joint meeting with the Crossroads Community Board.
- Participate in orientation for new board members, as needed.

LEGAL & ETHICAL CONSIDERATIONS

Each members of an organization's Board of Directors is expected by law to carry out certain fiduciary duties on behalf of the organization. These entail the proper utilization, management, or investment of property and other assets placed in the fiduciary's trust. Thus, in carrying out their responsibilities, board members should act as "reasonably prudent persons."

Three common violations of this responsibility are mismanagement, non-management, and self-dealing.



CRMHS BOARD OF DIRECTORS

LEGAL & ETHICAL CONSIDERATIONS, CONTINUED

Mismanagement is a failure to follow fundamental management principles. Typically, it can be defined in one of the following three ways.

When a person or board:

- Fails to ensure that planning occurs
- Does not set up adequate controls with reasonable reporting systems
- Fails or review information, and/or acts in contrast with such information

Non-management is a failure to use existing opportunities for good management.

Typical examples of non-management are:

- Failing to continue data when making decisions
- Failing to use available control systems
- Failing to attend Board and committee meetings.

Self-dealing concerns board members voting on decisions in which they face possible personal gain.

In addition, since meetings are subject to Open Meeting Law, no situations should be discussed during public sessions that in any way identifies an individual involved. A Board can meet in executive session to discuss a particular situation.

It is quite natural that persons in the community and/or recipients of clinical services may sometimes prefer to discuss a special problem with a member of the board; particularly if they feel they have not received proper consideration from Corsica River personnel.

All board members should report complaints promptly to the Executive Director. It is the Executive Director's obligation to give immediate and careful attention to such matters reported by Board members and to report the disposition of such matters to the Board member initiating action. For their own protection, and to eliminate any misunderstanding, Board members should avoid making any promises, even when the situation as outlined seems to represent unjust treatment of the applicant or recipient. Corsica River clients may be involved with several agencies which can make it difficult to clarify the source of the complaint. Therefore, it is generally unwise for a Board member to get directly involved with individual cases. There is a specific problem resolution procedure that all clients are provided

MEMBERSHIP INFORMATION

— CORSICA RIVER MENTAL HEALTH SERVICES



PROFESSIONAL INFORMATION

FULL NAME

ORGANIZATION / EMPLOYER

JOB TITLE

BUSINESS ADDRESS

BUSINESS PHONE

REFERRAL SOURCE/ INFO

PERSONAL INFORMATION

HOME ADDRESS

HOME PHONE

CELL PHONE

DATE OF BIRTH

EMAIL

SOCIAL

SECURITY #

(REQUIRED BY MEDICAID TO RENEW CCI'S STATUS AS A PROVIDER)

SPOUSE/

SIG. OTHER

(IF APPLICABLE)

RELEVANT SKILLS & INFORMATION

SPECIAL SKILLS

☐

FUNDRAISING

☐

PERSONNEL / HUMAN RELATIONS

☐

FINANCES

☐

BUSINESS

☐

MARKETING / PUBLIC RELATIONS

☐

TECHNOLOGY (IT)

☐

LEGAL

☐

OTHER:

EDUCATION

☐

SOME HIGH SCHOOL

☐

HIGH SCHOOL DIPLOMA

☐

SOME COLLEGE

☐

UNDERGRADUATE DEGREE

☐

SOME GRADUATE WORK

☐

GRADUATE DEGREE OR HIGHER

☐

OTHER:

OTHER AFFILIATIONS

EXPERIENCE

☐

FOR-PROFIT

☐

NON-PROFIT

☐

GOVERNMENT

☐

OTHER:

OTHER BOARD SERVICE

MENTAL ILLNESS/ADDICTIONS EXPERIENCE/KNOWLEDGE

OTHER PERTINENT
INFORMATION

THANK YOU FOR YOUR INTEREST IN CORSICA RIVER MENTAL HEALTH SERVICES!